SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

SHREE SHREE GOURGOBIND GIRLS' COLLEGE

SHREE SHREE GOURGOBIND GIRLS COLLEGE, KHURAI SAJOR LEIKAI,
IMPHAL EAST, MANIPUR
795010
ssggirlscollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Introduction

Shree Shree Gourgobind Girls' College, Imphal was established in 1985 under the leadership of Shree Koijam Brajagopal Singh. It is located at Khurai Sajor Leikai, Imphal East and is the only Girls' College in the north eastern side of Imphal East, Manipur. The College was established with the mission,'To impart holistic education to girl students and empower them with the knowledge, competence and skill to make them self reliant, enlightened and socially committed citizens of the country'. The College has a total area of 1.80 acres, and being located in a semi urban area provides an ideal atmosphere where girl students are groomed to serve the society. The College is a government aided College, affiliated to Manipur University and is also recognized by the UGC under section 2(f) and 12(b) of the UGC Act 1956. The college offers different programmes under Bachelor of Arts (B.A.), Bachelor of Science (B.Sc.), Bachelor of Commerce (B.Com.), Bachelor of Physical Education and Sports (BPES) and has nineteen departments.

Vision

Vision

- To provide the best quality education and values to young women to become responsible citizens, to serve humanity and to enhance their quality of life.
- To promote academic excellence by maintaining high teaching standards.

Mission

Mission

- To impart holistic education to girl students and empower them with knowledge, skill and competence to make them self reliant, enlightened and socially committed citizens of the country.
- To promote academic excellence by providing quality education in an intellectually stimulating environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

1. The College is ideally located in a semi urban area with a spacious area of 1.80 acres and is the only girls' College in the northeastern side of Imphal East.
2. The teachers of the College are well qualified.

3. The result of the students enrolled is quite impressive with many students securing top ranks in the University exam conducted by Manipur University.
4. The students of the College have been forerunners in the fields of sports and other extra- curricular activities.
5. Administrative Block, Library, Pond, Wi-fi, Solar Panels, ICT rooms, Seminar Hall, Girls common room are some of the infrastructural strengths of the College.
6. The College also has various committees and cells viz. Academic Committee, Examination Committee, IQAC, NSS Unit, Women's Cell, Grievance Redressal Cell, ST,SC,OBC and Minority Cell, Alumni Association which serve as the backbone for the smooth perusal of the College.
7. The College has an active feedback mechanism so that improvement in the fields of teaching learning and administrative machinery could be made.

Institutional Weakness

1. The College being a newly government aided College needs to focus on its infrastructural lacunae.
2. The College needs to construct an auditorium and also increase the number of classrooms.
3. The classrooms of the College need to be equipped with modern teaching and learning gadgets.

Institutional Opportunity

Institutional Opportunity

1. The strategic location of the College provides ample opportunities for upgradation of its infrastructure.
2. The 25 programmes offered by the college gives the students an opportunity to select subjects of their choice.
3. Providing quality education to the girls students to make them responsibly contribute to the society.

Institutional Challenge

1. The College being a newly government aided College faces many challenges especially in the infrastructural front.
2. The teaching and non-teaching staffs of the College though contributing their best level for the upliftment of human resource of the state are not given adequate emoluments like monthly salary.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to Manipur University and offers programmes for B.A., B.Sc., B.Com., and BPES across nineteen departments and twenty five programmes. Therefore, the College strictly follows the curriculum, norms and patterns of academic calendar and examination system mandated by Manipur University. The Academic Committee of the College along with the IQAC and Heads of various departments ensures various measures for the effective delivery of the prescribed curriculum. The College therefore endeavours to introduce young students to a wide variety of courses which conforms to the issues relevant to

Gender, Environment and Sustainability, Human Values and Professional Ethics so that students are capable enough to also prepare themselves for the exam of life and responsibly contribute to the society. Apart from the systematic delivery of the prescribed curriculum, students are exposed to first hand experiences of what is taught in the classroom through awareness programmes, group discussions, seminars, study tours and field visits. Work assignments, internal assessments and semester exams also serve as a mechanism for evaluating the outcomes of the prescribed curriculum. In the techniques adopted for teaching, the use of ICT tools by the teachers has made teaching learning more engaging and effective.

Teaching-learning and Evaluation

The Bachelors of Arts, Science and Commerce introduced in the College consist of six semesters over a duration of three years. The College being a part of Manipur University follows the Academic Calendar of the University and evaluates the performances of the students for measuring the attainment of course outcomes and programme outcomes through internal assessment tests and tutorial classes. Mediums like Google Meet and WhatsApp provide an instant querry/response platform for both the students and the teacher.

Prior to the beginning of formal classes, students are made to attend an induction programme where they are introduced to a variety of information which pertains to courses, rules and regulations, time table, academic calendar and examination structure. From the current session 2022-23, NEP2020 has been implemented in the College.

Research, Innovations and Extension

The college has a Research and Extension Committee to consult and refer in research and extension activities. The committee counsels and gives awareness on publication ethics. The college has various publications of research articles, books and book chapters across various subjects from Science, Arts and Commerce. The faculties of the College have also communicated for Research project. The college regularly organizes workshops and seminars.

The National Service Scheme (NSS) Cell also organizes various programmes in collaboration with government, non-government organization and local clubs.

Infrastructure and Learning Resources

There are 19 classrooms of which 5 are smart classrooms well equipped with slide projectors. The College has constructed an ICT room where students and teachers are given access to the computers. The College has a separate laboratory for Chemistry, Zoology, Physics , Botany and Environmental Science. Facilities like common room for the students which provide access to various indoor games like chess, table tennis, carom give ample opportunities for students to judiciously use their free time. The College has a Multi-purpose Hall and a Seminar room well equipped with facilities like projectors. The library of the College is partially automated. The Library of Shree Shree Gourgobind Girls' College was established in 1985 and caters to the academic needs staffs and students of the college in the field of Science, Arts, Commerce and Physical Education and Sports. It has a collection of 3000 books-text reference and rare books.

Student Support and Progression

The College under the IQAC and its sub cells encourages each student to avail scholarships given by different agencies of the government and non-governmental agencies. For this the Academic Committee of the College gives information and updates of the different scholarships from time to time. The College has a Grievance Redressal Cell under which Anti Ragging Cell and Sexual Harassment Cell exist and a Women Cell. These cells look into the complaints, doubts and grievances. Fortunately, the college does not have any such cases till date. The students are also made to excel in their areas of interests like sports, debates, extempore, quizzes through support and encouragement of the teachers. The members of the Alumni Association of the College actively participate in various activities for the welfare of the college.

Governance, Leadership and Management

The College is the only girls' college in the North Eastern side of the Imphal East. Since the establishment of the college, it has been under the strict supervision of the efficient Governing Body.

The Principal along with the Vice-Principal and all the Heads of the Departments, Convenors of different Committees and Cells, Head Clerk and her supporting non-teaching staff, play an integral role in implementation of policies and programs for the smooth running of the college. The college has various committees and cells for the development and functioning of the college. The committees are Academic Committee, Finance Committee, Examination Committee, Admission Committee, Infrastructure and Purchase Committee, Yoga, Sports and Cultural Committee, Research and Extension Committee etc. Cells viz., Women's Cell, ST, SC, OBC and Minority Cell, Career Counselling and Guidance Cell, Grievance Redressal Cell. The college also has an Electoral Literacy Club. The college has fully functional NSS Unit. There are also Associations like Teachers Association, Non-teaching Association. Alumni Association, Students Union, Parents Teacher Association.

Institutional Values and Best Practices

The College aims not only for the effective delivery of the prescribed curriculum but also aims to shape and mould young girl students to become responsible citizens of the country. To imbibe the values of courage, tolerance and patience, students are made to take part in various annual observances like International Women's Day, Martyrs' Day, Nupi Lan, International Yoga Day, Gandhi Jayanti, Constitution Day to mention a few.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHREE SHREE GOURGOBIND GIRLS' COLLEGE
Address	Shree Shree Gourgobind Girls College, Khurai Sajor Leikai, Imphal East, Manipur
City	Imphal East
State	Manipur
Pin	795010
Website	ssggirlscollege.ac.in

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Manipur	Manipur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	08-01-2015	View Document
12B of UGC	08-01-2015	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Shree Shree Gourgobind Girls College, Khurai Sajor Leikai, Imphal East, Manipur	Rural	1.8	3487.49

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Anthropology,Honours	36	XII	English	10	7
UG	BA,Anthropology,Honours	36	XII	English	10	2
UG	BSc,Botany,Honours	36	XII	English	30	29
UG	BSc,Zoology,Honours	36	XII	English	30	23
UG	BA,Home Science,Honours	36	XII	English	10	0
UG	BSc,Home Science,Honours	36	XII	English	10	6
UG	BA,Political Science,Honours	36	XII	English	10	7
UG	BA,English,Honours	36	XII	English	15	12
UG	BA,Education,Honours	36	XII	English	10	10
UG	BA,Economics,Honours	36	XII	English	10	3
UG	BA,Sociology,Honours	36	XII	English	10	10
UG	BA,History,Honours	36	XII	English	10	5
UG	BA,Manipuri,Honours	36	XII	English + Meitei\/Manipuri	10	6
UG	BCom,Commerce,Honours	36	XII	English	5	3

UG	BA,General, Philosophy English Political science	36	XII	English	10	4
UG	BSc,General, Physics Chemistry Environmental Science	36	XII	English	5	2
UG	BSc,General, Physics Chemistry Mathematics	36	XII	English	15	6
UG	BPES,General,	48	XII	English	15	12
UG	BA,General, Political Science Sociology English	36	XII	English	10	0
UG	BA,General, Philosophy English Sociology	36	XII	English	10	0
UG	BA,General, Geography Mathematics Sociology	36	XII	English	10	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				97			
Recruited	0	0	0	0	0	0	0	0	32	65	0	97
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				72
Recruited	27	45	0	72
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	6	22	0	28
M.Phil.	0	0	0	0	0	0	1	5	0	6
PG	0	0	0	0	0	0	25	38	0	63
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	21	0	28
M.Phil.	0	0	0	0	0	0	1	5	0	6
PG	0	0	0	0	0	0	29	34	0	63
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	152	0	0	0	152
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	0	0	0	0
	Female	14	5	12	19
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	16	19	23	21
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	138	117	146	212
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	335	296	326	256
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		503	437	507	508

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The College at present offers twenty five programmes across nineteen departments. As the provisions of NEP stresses the importance of multidisciplinary/ Interdisciplinary studies, the

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	students of the College are given the options to choose subject combinations from a wide variety of Courses, following the guidelines of the NEP ordinance of the Manipur University. The College therefore feels prepared to fulfil the provisions of NEP 2020 from time to time.
2. Academic bank of credits (ABC):	The College has fully followed the guidelines under NEP 2020 which makes it mandatory for every student to open an ABC Student Account. The opening of ABC Student Account will give students an opportunity to earn academic credits from various institutions apart from the one where the student is enrolled.
3. Skill development:	Skill development helps in building a strong foundation for students. It helps the students in building self-esteem, confidence an leadership skill to become independent thinkers encourages them to plan for their future. Thus, the institution organizes skill development programmes such as food preservation, make-up and Mushroom cultivation trainings which gives the students knowledge and skills making them self-reliant young women.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The College has a full-fledged Manipuri Department offering honours Courses to its Under graduate students. For every commemoration of important events, the state song, Manipur is sung, in Manipuri language, one of the languages recognized under the 8th schedule of the Constitution of India. The Manipuri language is used for commemoration of important state events like Nupi Lan, Irabot Day and Patriot's Day to mention a few. Songs, enactment of plays and life history of important personalities are all done in the Manipuri language. The College also encourages performances of classical dances and other tribal dances during College functions. The students of the College have actively participated in youth festivals organized by Manipur University.
5. Focus on Outcome based education (OBE):	After completion of the course, the student will be able to understand not only their respected field of study but also the practicality of the knowledge. At the end of the course, the students are expected to have developed the capability to share their thoughts, emotions and increase in communication skill. Moreover, they should find a difference in their personal and professional interactions

6. Distance education/online education:	The College has a well-equipped room with ICT facilities which facilitates online learning. The College conducted classes through online mode such as WhatsApp and Google Meet during the Covid Pandemic. Such medium helped in successful curriculum delivery and effective qualitative evaluation during pandemic years.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The students' coordinator and coordinating faculty members, who are Assistant Professors from the Political Science Department, are appointed by the college. The ELC has been functional since its registration in 2021. The ELC of Shree Shree Gourgobind college is representative in nature as the Convenor and members of the Executive Council are elected in a democratic manner from the student population of the college.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC of the college has extensively participated in SVEEP activities organized by the District Election Office and its students have participated in various voter awareness programme both within and outside the college campus.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The college has also taken up various initiatives in electoral related issues to highlight the importance of participation in electoral process and its role in advancement of democratic values, especially in light of the Manipur Legislative Assembly Elections of 2022. The ELC of Shree Shree Gourgobind College spearheaded Electoral Awareness drives geared towards housewives and senior citizens of the locality. The students of the college put forward a short play to engage the local community into discussions of the importance of community

	participation in the electoral process.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Effort to enroll in the electoral roll are taken up in the institution.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
503	439	507	508	506

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 97

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
97	97	91	80	73

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
22.22663	16.47103	21.19264	18.02460	23.07550

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Our College adopts a strategical planning and proper documentation under the collective supervision of the Principal, the Academic Committee, and the departmental members co-ordinated by the IQAC. Our College follows the Academic Schedule and the Syllabi of Manipur University. As soon as the university issues the annual academic calendar, the internal core committees of our College conducts meeting prior to the beginning of every academic session to structure a broad plan that goes parallel with the schedule and timeline given by the Manipur University.

The following ways are adopted to achieve an effective curriculum delivery:

· Efficient faculty approach is emphasized, therefore, the college makes sure to appoint qualified and efficient teachers. The Institution encourages teachers to participate in Orientation Programs, Refresher Courses, Workshops, Seminars, and Conferences to stay updated on recent trends and innovative teaching/learning methodologies.

·The syllabi are explained and class time-tables are strictly followed to ensure successful delivery of the curriculum. Every department also prepares a Session-plan.

·Teachers also use various platforms like WhatsApp, Zoom Meet and other aids like smart class and projectors apart from the traditional way of teaching.

·Apart from the normal classes, tutorial classes and Expert's lectures are also provided to the students for a thorough understanding of the subjects taught.

·The College Library maintains a good number of resources. The library is partially automated with KOHA software with 2.2.9 version. The library has a collection of 3000 books and provides adequate seat arrrangemet for readers.

Every department also has a departmental library that provides open access to books and references to the faculties as well. Moreover, the college has an open access Wi-Fi facility so that the students can easily avail the advantage of e-learning and e-books.

· Annual trips to science parks, historical places and monuments are organized to impart practical knowledge and awareness about the subjects that the students are learning.

· The teaching quality is frequently checked and assessed by parameters such as teacher's performance and student's feedback. The following ways are adopted for the Continuous Internal Evaluation:

· The quantitative assessment is conducted through theoretical and practical examinations majorly. Student's performance is also assessed by various parameters such as average attendance, class-test, quiz, classroom-performance, group discussion, and debates.

· Regarding the quantitative assessment, the concerned teacher of every department sets questions. Every department takes the responsibility to set questions. The question papers are then submitted to the Examination Committee for smooth conduct of the internal tests. The practical exams are conducted at the college with the presence of an external examiner.

· Annual Day celebrations, cultural programmes, sports, NSS Special and Residential camps and various other programs are also added to enhance the qualitative growth of the students.

· The assessed marks are then maintained and recorded systematically.
· The overall performance of the students is analyzed and checked by the Academic Committee to understand the weak areas in the teaching-learning approach.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Add on /Certificate/Value added programs offered during the last five years

Response: 4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 11

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
131	80	0	30	30

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The College follows the curriculum of Manipur University which addresses the issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics and to fulfill its vision, the College endeavours to address the above issues through a systematic delivery of the prescribed curriculum.

Gender:

- The Literary Theory section under the Elective Course of English (EnH-507) includes a topic, "Feminism" which focuses on the role of women in society and the feminists' advocate women to raise their voices through writing. For this, education is used as a powerful weapon by women to empower themselves.
- The Indian Government and Politics paper under the 3rd Semester (303), Unit 3 of the Political Science subject includes a topic entitled, "Women Empowerment". The chapter discusses the need to empower women for the development of our society at large. The paper also discusses the obstacles that women face in terms of gender bias right from the smallest unit, the family. The various socio political issues of women are analyzed for the different communities of the Indian society taking their customs and cultures into context.
- The Regional Development paper (GF 3rd Semester) under the section, The Manipuri Women and Changing World focuses on the importance of women as preservers of culture and collective identities and how issues concerning violation of human rights and the ability to make choices for themselves should be looked into.

Environment and Sustainability

- The Environmental Science subject is made a compulsory course in the 4th semester (FC-4) to address the issues of environment and sustainability. It emphasizes the importance of protecting the environment for the future generation. The discussions of various environmental issues like global warming, climate change, deforestation, environmental pollution and depletion of natural resources and its effects on the quality of life will make the students realize the initiatives to be taken up by them for protecting the environment.

Human Values and Professional Ethics

- The study of the different genres of literary works right from the dramas of William Shakespeare to the poems of William Butler Yeats as part of the English Literature Course gives students an opportunity to reflect on the myriad personas and the issues concerning the society and the need to imbibe human values and ethics in order to be humane and sociable in this fast changing society.The Elective paper, Moral Philosophy (E1-404), Unit 1, "Nature and Scope of Ethics" of the Philosophy subject introduces young students on the importance of upholding moral and

ethical values that are needed to face any obstacles and challenges of life. The upholding of good moral and ethical values makes students contribute effectively to the society.

File Description	Document
Provide Link for Additional information	[View Document]()

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 77.53

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 390

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document]()

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Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 82.93

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
175	82	244	111	151

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
210	110	260	170	170

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 40.04

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
41	09	58	36	39

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
105	53	129	85	85

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 5.19

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

It is important to take a student-centric approach in teaching methods. The teachers emphasize on making their classroom activities more students centric. The college undertakes the following measures to help students to improve their general academic knowledge and skills.

- Group discussions are held for students so that they interact with their fellow students, preparing presentations and assignments, collection of study materials, etc. Study tours, field works, project works, workshops, seminars,hands-on training programmes are the various means through which collaborative learning skills are developed.
- Various academic and co-academic activities/programmes such as debates, essay writing on relevant topics are different ways in which the college encourage critical thinking to the students.
- Seminars and workshops are organized. Tutorial classes are conducted by all the departments.
- Experimental learning is the most approved pedagogy followed by faculties of the college.
- The College has a library and a wifi enabled campus. Access to internet is provided to the students to enhance their knowledge.
- Students are given responsibilities for organizing cultural and sports activities to enhance

- leadership qualities and team management.
  - Students are encouraged to participate in different activities like blood donation camp, cleanliness and relief and disaster handling programs to inculcate values and social responsibilities among them.

The traditional method of teaching is replaced by student participation in the classroom by asking questions, collaborating in project activities and participative learning to enhance student involvement as a part of problem solving methodology. Students are advised to review lecture at home and work on projects and assignments in the classroom. This provides a great space for peer-to-peer collaboration among the students to complete group projects, debates and practices. It was observed that interaction with students affected a noticeable increase in self confidence among the students.

To make the teaching-learning process more interactive, the college has a separate set up of smart classrooms where audio-visual aids such as projectors are set up for teachers to help the students in developing skills for interactive teaching. Seminars and workshops are conducted so that students are in touch with new developments in various subjects. The faculty members collect materials and learning resources from the internet and use them for teaching purpose. To promote collaborative learning skills, teachers assign powerpoint presentation to the students. Digital-age literacy are taught to students. The college provides internet facilities to all the departments. Internet facilities for students are available in all the departments and in the library. The students get printing and copying facilities free of cost using the college facilities. Materials are downloaded so that the students can use the material to study for their exams. Lecture notes, study materials and assignments are circulated through emails and WhatsApp.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 99.32

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
97	97	91	80	76

File Description	Document
Upload supporting document	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 34.7

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
37	35	33	24	23

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The College conducts Internal Assessment Examinations for all courses throughout the semesters. Heads of Department briefed the students about the evaluation process. Whenever the institution makes any revision in the evaluation process, it is communicated to the teachers in the staff-meetings and the information is displayed on the notice board. Since it is affiliated to Manipur University, it follows its rules and provisions.

For ensuring transparency, notifications are duly displayed in the College notice boards prior to one month regarding the dates, timings for the examinations to be conducted.

After the allotment of marks in the internal examination, the Head of the concerned departments scrutinize the evaluated scripts. Corrected answer scripts of tests and internal examinations are given to the students to enable them to understand the method of evaluation. This gives them a fair idea about the evaluation and to check whether they have rightly answered the questions and they are justly valued. The faculty members discuss the answer scripts with the students in the respective department and necessary suggestions are given for further improvement. The internal assessment mark lists are prepared and sent to the University.

The College has an effective system of Grievances Redressal Cell to address the grievances of the students related to internal assessment marks announced by the College at the end of every semester. The students have no barriers in meeting the authority or any faculty directly to present their grievances. For any mistakes found in the question papers and out of syllabus question, the students can bring it to the notice of the subject teacher concerned. In such cases, full marks will be given to the students.

The students who are not satisfied with their marks can apply to the Grievance Redressal Cell by writing a formal application. Students are free to approach to resolve their queries related to the marks obtained in the internal assessment to the examination committee. The students who are not satisfied with the procedure can meet the Principal of the College. The College authority will take prompt action to such grievances without delay.

Students with any grievances regarding evaluation, may be provided with photocopies for cross checking. The Grievance Redressal Cell with the related grievances is a time-bound and efficient. The Grievances related is dealt in a transparent manner by the concerned authority.

Class teachers/mentors are assigned to maintain a record of attendance, marks and other details of students. Students may not be allowed to appear for the assessments if minimum attendance percentage is not maintained. A verifiable and credible reason for the prolonged absence must be furnished. Re-test may be conducted for a student absentee if the reason for her absence is valid and credible upon verification under special considerations with the approval of the Examination Committee and the Principal.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The college has a mechanism of communication for learning outcomes of programmes and courses for 3-year degree courses of Arts and Science. The courses and syllabus of Science, Arts and Commerce are uploaded in the College website and is available in the concerned departments for the reference of students and teachers. The students and faculties are made aware of its programme and course outcomes in the academic meetings, prospectus, website and also during the orientation programme,

Taking considerations of the desired outcomes, the students are groomed to face the challenges of life, to enable students to be ideal citizens and to make them morally and spiritually healthy. Study materials are provided to the students. Courses on human rights are to inculcate human and moral values. NSS Cell is a part of the institutional structure which undertakes social works and awareness programmes for

sensitizing students on social and moral values such as participating in Youth Festivals of Manipur University, blood donation camps, organizing youth exchange programme, sports and games, etc.

The College regularly evaluates the performances of the students through various methods for measuring the attainment of each of the Programme Outcomes and Course Outcomes. The evaluations are provided through University Semester Examinations, College internal assessment examinations, home assignments, quizzes, debates etc. for the performance of the students throughout the year. The Internal Quality Assurance Cell (IQAC) of the college display an overall academic report in the College notice board.

All the HODs of different departments collect the data on student learning outcomes through the documents of the University results. These data are further evaluated and analysed in terms of passing percentage, first division, second division and failed students. Based on the analysis, the HOD identifies the barriers of learning if any in terms of teaching performance of the faculty and quality of the curriculum.

It is observed by the faculty members that a large section of students hesitate to exchange their views in the classroom as well as on other occasions due to their language problem, especially in English. To overcome this problem, programmes like Personality Development, Spoken English etc are regularly conducted. Tutorial classes are provided to the slow learners and economically backward class of students. Weak students are provided tutorial classes for their progression.

Average attainment in evaluation process: The Manipur University evaluates the students of this college for 70 and 30 total marks as external assessment and internal assessment respectively in three years degree courses under the semester system. The internal assessment is evaluated by the College. The internal assignments are given to the students with the purpose that students will find out the best answers and understand the expected objectives of the given assignments.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.2

Pass percentage of Students during last five years

Response: 92.59

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
66	49	50	45	40

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
71	55	53	48	43

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.91

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college has initiated and taken up many steps to promote various research activities. The college encourages individual as well as collaborative research works. The college had constituted a *Research Club* which is later reconstituted and renamed as *Research and Extension Committee* to consult and refer in research and extension activities. Research and Extension Committee disseminates information regarding the various funding agencies in the country and the availability of research grant with different agencies. The college publishes numerous research articles, books and book chapters across various subjects from Arts, Science and Commerce.The Research and Extension committee of the college motivates the faculty to publish articles and research papers in various research journal of national and international repute and the committee also counsels and give awareness on publication ethics. The committee also counsels selected faculty members who are interested in national and international Post-Doctoral Fellow (PDF) research. The members of the Research and Extension Committee are as given below: -

- Dr. Konsam Jaboshakhi Devi   -   Chairperson
- Dr. H. Anita Devi   -   Co-chairperson

- Dr. Lourembam Riki Devi   -   IQAC, Co-ordinator
- Dr. Asem Ibemhal Devi   -   Convenor
- Dr. Ningombam Anjana Devi   -   Co-convenor
- Dr. Thounaojam Ajita Chanu   -   Executive Member
- Dr. Arambam Sadananda   -   Executive Member
- Yumnam Gyanendra   -   Executive Member
- Bindiya Aribam   -   Executive Member

The faculties of the College have applied and communicated for Research Project.

The college will be taking up initiative for organic farming in collaboration with few local organizations and will be initiating documentation and formulation of selected traditional medicines from the medicinal plants of Manipur in collaboration with local organizations and local traditional medicine practitioners also.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 12

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	4	2	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the

last five years

Response: 0.19

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	4	3	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.06

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	2	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Shree Shree Gourgobind Girls' College is committed to make a meaningful impact on society and the environment each year. With a focus on student engagement, service, and overall development, the college has created a College-Neighborhood-Community network that emphasizes community involvement. The National Service Scheme Unit, Women Cell, Career Counselling and Guidance Cell, and Research and Extension Committee (Research Club) for SSGGC, and dedicated faculty team engage students in various community-based activities and development programs to achieve this goal. The college regularly organizes multiple events, seminars, workshops, training programmes, guest talks by influential figures, field visits, career counselling, legal rights awareness programmes, etc., addressing social and environmental issues. These events received significant participation from students, allowing them to learn and develop critical thinking.

The National Service Scheme Unit in collaboration with the government, non-government organizations, and local club, organizes important programmes such as the distribution of Covid 19 safety measures and essential items at Yaibilen Orphan Children Home, Mass Poster Campaign on Covid 19 to aid the neighbouring communities during global crises. Moreover, in collaboration with other, Tree Plantation Programme, Cleanliness Drive, World Environment Day, Patriotic Day, National Festivals, and Fit India Movement are also organized every year to improve the social relationship, health awareness, personal hygiene, menstrual hygiene to know the surrounding environment among the students and staffs.

The Women's Cell of the college, with the primary goal of serving as a platform for female students to express their opinions and share their experiences. The cell supports female students facing various issues and concerns. The Women's Cell also conducts workshops, seminars, and competitions to educate students about the importance of gender sensitivity and awareness. The Women's Cell also focuses on promoting personality development and raising awareness about important health issues face by women. Moreover, experts are invited to deliver their talks on women's health such as Urological problems of Women. These provide students with information and resources and help them in living healthy and disease-free lifestyle.

Research and Extension Committee of the college also organizes seminar and workshop related to Biodiversity and Conservation. These provide the students with information and resources on the importance of Biodiversity and its Conservation. In addition to this, door-to-door campaign on solid waste management is also organised. These provide the students with knowledge regarding environmental pollution control.

Apart from these, the Career Counselling and Guidance Cell of the college assists individuals in finding satisfaction and success in their chosen field. The cell also conducts various workshops and seminars to educate them for their bright future career. The cell also counsels them to become good citizens by guiding them on job search strategies, resume writing, and interview preparation.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

With great pride and honour, the college announces that it has received two prestigious awards at both the state and national levels. The first award, The Best NSS Unit, was awarded to the college for its outstanding and meritorious service in the field of the National Service Scheme. This award recognizes the efforts put in by the college to help the community and provide a platform for students to contribute to social activities and services.

The second award, the Best Red Ribbon Club, was received for the exceptional work done by the NSS Unit of the college in raising awareness about HIV/AIDS among college youth. This award speaks volumes about the efforts put in by the college to create a safe and inclusive environment for students and help them understand the importance of being responsible and cautious when it comes to their health. In addition to these awards, college students have contributed significantly to social activities. They stood in first place as helping hands to the victims of unfortunate accident by donating blood. This act of kindness and compassion showcases the students' spirit and commitment contributing to the society.

In conclusion, the college is proud of its students and the efforts put in by the faculties to create a conducive environment for learning and community service. These awards are a testament to the hard work and dedication of the college, and we are confident that we will continue to make a positive impact in the future.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 17

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	2	5	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Shree Shree Gourgobind Girls' College has an area of about 1.80 acre with adequate infrastructure and physical facilities for the development of Teaching-Learning environment.

The college has sufficient number of classrooms for students of Arts, Science Commerce and Physical Education and Sports. There are 19 Classrooms provided with white boards, proper ventilation and lighting. There are 5 smart classrooms well equipped with slide projectors. The college has two common staffrooms for faculties with sufficient chairs and tables. Each department is provided with cupboard and rack for the departmental library and usage. The College library provides platform for teaching-learning process to both the faculty and students. The library is partially automated with KOHA software with 2.2.9 version. The library has a collection of 3000 books and provides adequate seat arrrangemet for readers.The college has separate infrastructural provisional such as common classroom and girls' common room.

There are separate laboratories for Chemistry, Zoology, Physics, Botany and Environmental Science. The theory and practical classes for Home Science and Anthropology are conducted in their own classroom. These laboratories are upgraded with necessary equipment and tools to conduct the practical classes effectively.

The college has a computer center room where both teacher and students are accessible to use the computers. Altogether there are 20 computers installed in the computer center room. The college also provides wi-fi connectivity to the students inside the campus to improve their learning experience and to enhance performance which create an effecting learning environment. The college Administrative office is fully computerized and well equipped with desktop, laptop, printer, scanner, slide Projector, copier machine, etc.

The College has a multipurpose hall for conducting the annual functions and various cultural programmes. The Yoga,Sports and Cultural Committee encourage the students to participate and allow them to perform in various cultural activities like Foundation Day, Teachers' Day and Yoga Day, etc.,held annually in the college campus which enhance their confidence and give room to expose their talents and thereby improve the personality of the students. Also, the college through the NSS Cell represents participation in cultural programmes which are part of Youth Festival held in the University level.

National and State festivals such as Republic Day, Independence Day, Indian Constitution Day, Patriots Day, and Irabot Day etc. are celebrated in the college which helps the students to know the significance of these occasions. The college also observes the International Yoga Day.

The College has Red Ribbon Club (RRC) under National Service Scheme (NSS) unit . Youth Red Cross (YRC) and Eco Club are also opened. Blood donations, Cleanliness drive, World Environment Day and other social awareness camps, etc. are regularly carried out to make aware and feel the importance of social service towards the society. The college also has separate NSS and Girls common room. The College also has cafeteria facility inside the college campus.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 35.55

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
8.00565	7.8765	6.62225	4.91625	8.482046

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The library at Shree Shree Gourgobind Girls' College is of medium size and is partially automated with the installation of KOHA software. The library provides wi-fi facility, well connected with high speed internet and is monitored by the CCTV camera for strict surveillance.

The library is well equipped with computer with high speed broadband connection. The library has a

wide collection of 3000 books, 4 journals and some reference books are also available. The library subscribes to 2 local and 1 national newspaper.

Following are the details regarding the ILMS:

Name of the ILMS software: KOHA

Nature of automation: Partial

Version: 2.2.9

The modules includes Cataloguing, Serials management, Acquisitions OPAC (Open Public Access Catalog), Authorities etc.

The N-List facility is under process.

Faculties and students have free access to use the library from 9 am to 4 pm. The library staff takes responsibility for the smooth functioning of the library. The library provides a good reading space for both the faculty members and students. The reading room of the library can accommodate around 15 persons. Library accession register and visitor's register books are maintained properly. Visitors' register book is maintained by the librarian to know the time of entry and exit of the teachers, students and staffs.

Annual expenditure spent on purchase of books, journals is given below:

2021-22	2020-21	2019-20	2018-19	2017-18
5000	0	10,000	0	10,000

(in 000s)

Per usage of library:

As per record from the manual register book, there are atleast 25 students and 10 faculty members who get access to library on a daily basis.

Every library user (both faculty member and students) are obliged to

1. The user should keep their bags and other belongings at the entrance before entering the library.
2. The entry is done at the visitor record book.
3. Cell phone is not allowed inside the library.
4. Silence is maintained inside the library.
5. Eating and drinking are prohibited inside the library.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

- The importance of IT in education is that it can provide necessary information when it is needed. Information technology provides more creative lesson plans, teaching aids, online books, and magazines to expand the knowledge of students and teachers' knowledge, thus culminating in improving the vast knowledge. When teachers adopt effective strategies with the help of ICT, students comprehend the concepts in a better way. It helps the students and teachers explore knowledge from online books and magazines, thus culminating in improving understanding.
- The College has IT facilities available to all the staffs and students consistently.
- The College campus is entirely wi-fi enabled with high speed of 150 mbps provided by BSNL and 150 mbps provided by Jio-fi to make extensive use of internet facilities for the staffs and the students.
- The College has a Computer center and an IT nodal officer is assigned for its maintenance and responsibility for the periodic up-gradation of the ICT resources.
- The College has altogether 40 desktop computers, out of which 20 desktop computers are allocated for students use at Computer center and the rest are utilized for administrative purposes.
- Library is partially automated with KOHA, an integrated Library management system software from Information and Library network Centre (INFLIBNET)
- The College e-office is attached to administrative block.
- The College's Multipurpose Hall is finely equipped with 3 wall Speaker MS-15BE,2 Bluetooth micro-phones –Mega-star and 1 Teaching Amplifier-SGIT-101
- The College's Conference/Seminar Hall is well equipped with 01 round table, 30 chairs, 01 LCD projector and 5 sound system.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 25.15

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 20

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 33.26

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
9.50250	7.06000	4.51750	6.74250	5.76750

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 4.02

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	17	22	28	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 15.2

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	5	7	10

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
66	49	50	45	40

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 11

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	3	5

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	8	7	8

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an active functional Alumni formed by the ex-students of the college who mainly serve in different capacities. The ex-students constituted a body called "Shree Shree Gourgobind Girls' College Alumni Association (SSGGCAA) which was established in the year 3rd Nov 2019. Till now the association is not yet registered fully. The process of registration under the Manipur Societies Registration Act is undergoing. Presently, the association consists of 26 members from which five members are in the executive body to promote the smooth functioning of the association. The association is one of the stakeholders that extended co-operation and support to improve the academic environment in various ways possible and to make the college campus a green campus. The alumni also engage themselves to contribute their skills and experience for the overall welfare of the institution.

Alumni objectives:

- To bring together students of the college in every area, to act as their representatives and coordinate, synchronize and promote in all matters.
- To utilize the experience, wisdom, zeal, ability and spare time of past students for the benefit of the weaker section of the society.
- To promote and provide educational and medical relief to the poor and needy students of the college.
- To develop activities for healthy environment like habit of tree plantation.
- To help and assists financially to old/orphanage home, health care units.

Few activities of SSGGCAA are as follows:

1. Extension of help in children home with NSS during COVID-19 on 19April 2020.
2. Organization of Annual Alumni Meet on 27th Nov 2021.
3. Organization of social service programme inside and outside the college campus 4th Dec 2021.
4. Extension of items like dustbins to keep the college environment neat and clean on 15th Dec 2021.
5. Extension of support and maintain library for education and advancement for the college students on 22nd Jan 2022.
6. Organization of "Tree Plantation Programme" inside and outside the college campus on 24th Feb 2022.

The Alumni Association is constantly concerned about the college's well being and progress. Members have a sense of gratitude, devotion and dedication for the college. There is always a gesture of moral or physical support in them in favour of the alma mater. Whenever suggestion and co-operation is sought, the alumni members make it convenient to attend and participate giving their own views and opinion on the matter of discussion.

File Description	Document
Provide Link for Additional information	[View Document](#)

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Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Shree Shree Gourgobind Girls' College is the only girls' college in the North-Eastern side of Imphal-East. Since the establishment of the college, it is under the supervision of the efficient Governing Body. The College has a Vision and Mission for imparting holistic education to the students.

Vision :

•   Provide the best education and values to young women to become responsible citizen, to serve humanity and to enhance their quality of life.

•   Promote academic excellence by maintaining high teaching standard.

Mission :

•   Impart holistic quality education to girls' students, and empower them with knowledge, competence and skill and make them self reliant citizen of the country.

•   Equip the students with sound knowledge and skills so as to keep abreast with constantly changing society.

•   Enable the young minds to develop a deeper level of critical thinking for unleashing their leadership potential.

Nature of the Governance:

The college has a transparent and multilayered governance system. The faculties along with the Principal maintain a healthy relationship with the students and stakeholders and take initiative that are associated with the Vision and Mission of the college.

•   The governing body of the college meets regularly to discuss related issues for the overall development of the institution and delegates' authority to the Principal, who in turn share it with different levels of functionaries in the college.

•   The Principal along with the Vice-Principal, all the Heads of the Departments, different Committees & Cells play an integral role in implementation of policies and programs for the smooth running of the college.

• The faculties have the freedom to give suggestion contribution and participations for the improvement of academic and administrative functioning of the college.

Perspective Plan :

The college has identified the following perspective plan for the improvement of the college.

• To provide excellence in academic programme by focussing on both qualitative and quantitative parameters.

• To strengthen the teaching learning process to enhance the quality of education through the use of ICT.

• To promote research oriented activities and make efforts to activate both the faculties and students

• Renovation to revive the infrastructure of the institute.

• To apply for grants from both the government and the non-government agencies.

Participation of teachers in decision making bodies:

The teachers apart from their active interest in academics also actively take part in various decisions making of the institute.

• The teacher's association of the college influence various decisions making of the institute.

• The members of the teacher maintain a cordial relationship with members of the various Committees and Cells for implementingthe Vision and Mission of the college.

The governing body of the college delegates a certain level of flexibility to the principal and members of the Academic Council of the college in matters of academics and administration. Members of both the teaching and the non teaching staff are part of the college governing body on tenure basis.

The teacher representatives are assigned to various committees and cells established by the college.

6.2 Strategy Development and Deployment

6.2.1

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

With the hands-on experience of the management, the Institutional management is designed in a systematic way. A hierarchical set up is established from top management to every level clearly earmarking the duties and responsibilities at every stage.

Shree Shree Gourgobind Girls' College was established in 1985 with the Principal as the Academic and Administrative head to provide inspiration and guidance in matters of planning, organization and execution of different policies of the institute.

The Principal is the academic head and ensures the proper conduct of all the academic, research and extension activities. Governing Body headed by the Chairman is the administrative head and nominates other academicians and experts to strengthen the functioning of the college. The components of the governing body include Principal, one member from Directorate of Higher Education, two representatives from Manipur University, one member from Donor family, two local educationist, one teacher representative and one representative from the parent teacher association.

The college has various committees and cells for the development and functioning of the college. The committees and cells are Academic Committee, Finance Committee, Examination Committee, Admission Committee, Infrastructure & Purchase Committee, Yoga, Sports & Cultural Committee, Research & Extension Committee, Steering Committee, Web Management Committee, Women's Cell, ST, SC, OBC & Minority Cell, Career Counselling & Guidance Cell, Grievance Redressal Cell.

Besides these, the Red Ribbon Club is under NSS Cell. Youth Red Cross and Eco Club are also opened. There are also Associations like Teachers Association, Non-teaching Association. Alumni Association, Students Union, Parents Teacher Association.

The Electoral Literacy Club was established as per instruction from Directorate of University and Higher Education, Government of Manipur focusing on specific tasks and roles in the college. The executive leadership is shared with the Principal, Vice Principal, IQAC Co-ordinator and all the Head of Departments.

 * **Administrative Setup:**

The Secretary of the Governing Body and the Principal form the nucleus of the administrative and academic backbone of the institute. The Principal is assisted by a team consisting of Departmental Heads, IQAC Coordinator, Teacher Representative, Cashier and Head clerk.

* **Function of various bodies:**

The Finance, Academic and Infrastructure and Purchase committees take important decisions regarding the college developments. With the supports and functions of the various committees - like sports & culture and extension activities, the students of the college participate in sports, co-curricular & extra-curricular and extension activities and observe important International and National days and events in the college.

* Service rules, Procedures, Recruitment and Promotion Policies:

The college was declared a government aided college and hence comes under the supervision of the Directorate of Higher Education, Government of Manipur. The recruitment rules for the teaching and non teaching staffs follow UGC Rules.

6.2.2

Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: D. Any 1 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The college was a private institute till 2021 September and in October 2021, it was enlisted as a government aided institute. The college authority and in consultation with the Principal, has formulated welfare measures for both teaching and non-teaching staffs of the college.

List of existing welfare measures for Teaching and non-teaching staffs.

- Full paid maternity leave is sanctioned
- Free concession is available to wards of economically weak staff.
- Salary is timely paid to all employees.
- Financial assistance is provided to faculty for participating in training programmes, seminars, workshops, conference, and publication of books.
- Cafeteria is available during the college hours
- Free Wi-Fi facility inside the college campus for students as well as faculty members.

The Governing body and the Principal as administrators supervises all the teaching and non-teaching staff regarding their attendance, conduct of classes, regularity, and punctuality.

Seniority of the Teaching and non-teaching staff of the college is mainly based on thier joining date of service.

The Principal evaluates the overall performance of Head of Departments as well the faculty members in consultation with Vice Principal and IQAC Coordinator.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 5.02

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	1	3	8

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 2.74

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
9	1	1	1	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Resource mobilization policy and procedures of utilization

- Since the enrolment of student in college is low, revenue generated from fees can hardly meet the financial requirements of the college for smooth and effective administration. The college depends more on donations and financial assistance from government as well as from social workers and local MLA.

- **Strategic employed for resource mobilization**.
- The college mobilizes monetary resource from the students annual fees and examination fees. After depositing a fixed amount to the university, the rest is utilized in construction, repair works, renovation as well purchase of equipments and books for the college library.
- College seeks for the improvement of the institute through grants from the State governments (Directorate of higher education.)
- College also generates a fair amount of funds through donations from stakeholders –, local M.L.A, Social workers, Alumni Association and Parents Teachers Association
- The College generates income by renting out 10 classrooms.
- The college has a pond which is used for harvesting rain water.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of the college aims to improve the competencies, enhance the quality of teaching learning in a systematic manner. The college continually reviews the methodologies, and strategies in keeping with the standards of the competitive world.

The members of IQAC review, discuss and plan for quality sustenance and enhancement in academics as well as administration.

FUNCTIONS OF IQAC

The IQAC has contributed significally in the following areas.

- Formation of Regulations, Curriculum and Planning.
- Development and application of quality benchmarks/ parameters for various academic and administrative activities of the institution.
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Co- ordinates the conduct of orientation/ induction program for new entrants- students.
- Monitors student's support and welfare measures in the college campus.
- Successful implementation of Tutorial classes and curricular activities for the benefit of the students.
- Preparation of Self Study Report (SSR) as per guidelines and parameters for submission to NAAC.
- Documentation of the various programs/ activities.
- Dissemination of information to all stakeholders.
- Collection and analysis of feedback from all stakeholders on institutional processes and taking necessary action.

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender equity is one of the key challenges facing society today. The College is established exclusively for girls and is the only girls' college in the northeastern side of Imphal East. The College SSGGC possesses a privileged right to promote higher education to ensure Women's empowerment through gender equity in education. Also, a Women's cell and Grievances Redressal cell are also opened with the sole purpose to address Women's issues. Women Employees and students have the right to lodge a complaint concerning any kind of harassment. Regular extension and Outreach programmes are conducted to spread awareness on gender issues.

Academic year	Title of the Programme	Date	No. of Participants
2017-2018	One Day Awareness on Urological Problems of Women	21-09-2017	51
2017-2018	Observation of International Women's Day	08-03-2018	47
2018-2019	Awareness on Domestic Violence Against Women in the Context of Manipur	08-03-2019	48
2021-2022	One Day Awareness Programme on "Gender Sensitization on ICT"	11-10-2021	52
2021-2022	One Day Awareness Programme on "Women's Right"	25-11-2021	47
2021-2022	One Day Awareness Programme on "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013"	21-12-2021	27
2021-2022	Interaction Programme on "Counseling as part	19-01-2022	49

of Gender Diversity"	

The following is the list of national and international commemorative days, events and festivals the institute celebrates every year.

- **International Yoga Day, 21st June:**

It is celebrated every year inside the College Multipurpose hall. It is participated by both staff and students of the college.

- **Independence Day, 15th August:**

The college celebrates Independence day every year. Principal hoists the Indian flag and delivers a speech highlighting the significance of Independence Day.

- **Teachers' Day, 5th September:**

The College celebrates Teachers' day every year to acknowledge the roles of teachers in molding students for a better future.

- **Gandhi Jayanti, 2nd October:**

It is celebrated annually to mark the birth anniversary of Mahatma Gandhi by organizing quizzes and debates.

- **Constitution Day Observance, 26th November:**

The college celebrates Constitution Day to commemorate the adoption of the Constitution of India.

- **Republic Day, 26th January:** The college celebrates Republic Day every year. The Principal hoists the Indian flag and delivers a speech about the significance of Independence Day.
- **International Women's Day, 8th March:**

The college celebrates International Women's Day every year to emphasize the importance of the role of women.

- **World Environment Day, 5th June:**

NSS cell and Eco club organize tree plantation, cleanliness drive, Social service, etc. inside and outside the campus every year on World Environment day.

- **Irabot Day, 30th September:**

Our college celebrates Irabot Day every year. Floral tributes are given by the teaching, non-teaching, and students of the college to the portrait of Jana Neta Hijam Irabot.

- **Nupi-Lal Memorial Day, 12th December:**

Nupi-Lal Memorial Day is observed widely across the state to commemorate the valiant Manipuri women who fought against the Britishers. Teaching staff and students of our college regularly participate in state-level Nupi-Lal Memorial Day observations.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like *International Women's Day, Yoga Day, World Aids Day* along with communal and linguistic holidays like *Yaoshang, Gang-Ngai, Diwali, Ningol chakkouba, Christmas*, *Id-Ul-Fitr* are celebrated in the College. This initiates positive interaction among people of different social and cultural backgrounds.

The NSS Cell of our college participates in various NSS Festivals representing our rich communal, regional, cultural, lingual, traditions, through cultural programmes.

Being an institute of higher education, students, as well as employees, are sensitized on matters related to values, duties, and responsibilities as citizens of the largest democracy in the world. As citizens of the largest democracy in the world, students, the pillars of the Nation are obliged to know their allegiance to the constitution of India by not only being aware of their rights but also responsibly fulfilling their duties enshrined in various clauses of the Constitution of India. Though fundamental duties and their importance are prescribed in the curriculum of Manipur University, their importance is highlighted through various celebrations which instill a sense of belongingness and oneness towards the Indian Nation.

As citizens of the country, various ideals like respecting the National Flag and National Anthem, protecting the unity and integrity of the country, paying taxes, preservation of heritage sites, improving the natural environment, maintaining the spirit of common brotherhood, and respecting and emulating the noble ideals of our Indian freedom movement are effectively delivered through thorough discussions in the classrooms and also by commemorating events associated with the above ideals of our constitution.

For this, the College in collaboration with various cells has been successfully organizing various events:

- The College undertakes various activities, both cultural and literary, which promotes social justice, citizenship roles, and responsibilities, leadership qualities, etc. Such activities help students inculcate a sense of communal harmony, orientation, scientific temperament, and national integration.
- The NSS Cell of our college represented students in the Republic and Independence Day observation at both State and National Levels.
- Being in North-East India, the state has a vast diversity in culture, communal and linguistic population, and the college promotes many communal and linguistic events such as *Gang-Ngai*, *Kut*, *Id-ul-Fitr* etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

- **Women Empowerment**
- **Students' Meritorious Awards**

Best practice 1: "Women Empowerment"

The College being the only girls' College in the North-Eastern side of Imphal East gives prime focus on the importance of empowering women and the role of women in the development of society at large. The various Committees/Cells of the College through a systematic approach, target to effectively deliver the various programmes which support the ideology of women empowerment.

Objectives:

- To stress on the role of women for the development of our society.
- To educate girl students on many health issues and measures on how to avoid and overcome such issues.
- To encourage students to be self-reliant and economically independent through proper guidance.
- To create awareness programmes about gender sensitization through various activities like debates, quizzes etc.

Context: Being a girls' College, the issue of women empowerment are emphasized to its core. Different programmes conducted in the College stresses the importance of empowering women. Beyond the classroom, students are exposed to first hand experiences which promote the issues of women empowerment through participation in various events like Debating Competitions, participation in State Level Nupi Lan Day observations, Celebration of International Women's Day etc.

Practice: The Women's Cell and the Career Counselling & Guidance Cell have been working earnestly by imparting positive social ideas, thoughts and perspective on ethics and morality concerning women and other gender minority in social, political and economic representation. These programmes asserts a sense of responsibility and accountability through strategies, duties and roles that can be undertaken to bring about gender equality.

The following programmes are undertaken by the above two Cells to promote Empowerment:

1. One Day Programme on Personality Development, by the Career Counselling & Guidance Cell, 6th February, 2018
2. International Women's Day, by Women's Cell, 8th March, 2018
3. One Day Awareness Programme on "Domestic Violence Against Women in the context of Manipur, by Women's Cell, 8th March, 2019
4. One Day Awareness Programme on Gender Sensitization on ICT, by Career Counselling & Guidance Cell, 11th October, 2021

5. One Day Awareness Programme on Women's Rights, by Women's Cell, 25th November, 2021
6. One Day Awareness Programme on Sexual Harassment of Women at Workplace (Prevention, Prohibittion and Redressal) Act 2013, by Women's Cell, 21st December, 2021
7. Interaction Programme on Career Counselling as part of Gender Diversity, by Career Counselling & Guidance Cell, 19th January, 2022

Evidence of success: There is a shift from an emphasis on imparting academic skills to life skills that enhance the capabilities of the students to determine their life choices. The initiatives taken under this practice have provided a platform that allows confidence-building and a sense of familiarity with social realities that challenge the existing social structures and relationships. Therefore, this practice enhances the ability to influence outcomes and bring about positive changes by the students toward society.

Problems encountered and resources required: There is a lack of proper funding. There still requires frequent events/programs/workshops etc. to be held within and outside the campus as there is still a lack of understanding of its importance which augments the effectiveness of the practice.

Best practice 2: "Students Meritorious Achievement"

The objective of the practice:- Being one of the few colleges providing 'only girls' education in the state, this practice was put into place to encourage, enhance and ensure gender equality in the academic enrolment and achievements. The main objective is to motivate students to set their aim for higher academic achievements.

The context:- This practice came into motion in 2018 to date, to recognize and encourage outstanding students in various academic fields, under the collaborative efforts of the Academic and Finance Committee of the college.

The practice:- Meritorious Achievement Awards in the form of cash, certificates, medals, etc. are presented to students who excelled in the University Examinations, Inter college competitions organized by the University of each academic session annually on the college foundation day.

- "The Eastern Popular Club Award" for the top student of our college in the University Examination for each academic year, sponsored by the Eastern Popular Club, Khurai.
- "Sri (L) Mangsatabam Angou Singh Memorial Award" for District and State Level Competitions in Academics, sponsored by Dr. M. Sumati, Dept of English, Program Coordinator of NSS, SSGGC.
- "Sri (L) Sapam Nodiachand in Art and Culture & Sri (L) Sapam Ongbi Noni Memorial Award" in the field of Art and Culture, sponsored by Asst Prof. Sapam Neelima, Department of Education, SSGGC.
- "Smt. (L) Hijam Ongbi Selungbi Devi Memorial Meritorious Award" to students from our college who scored the highest in Botany in the University examination every academic year, sponsored by Asst. Prof. Hijam Anita Devi, Department of Botany, Vice-principal, SSGGC.
- "Sri (L) Konsam Ningthemjao Singh Memorial Award " for winners in inter-college competitions of Games and Sports, sponsored by Madam Konsam Jaboshakhi Devi, Department of Philosophy, Principal, SSGGC.
- "Sri (L) Thiyam Chaoba Singh Memorial Award" for students who excelled in the field of music, sponsored by Sir Thiyam Rockin Singh, Department of Geography, N G College.
- " Sri (L) Mairembam Modhu Singh Memorial Award" in recognition of students from the college

who scored the highest in English (Honours) at the University examination every academic year, sponsored by Sir Mairembam Chandra Singh, Principal, The Maharaja Bodhchandra College.

Evidence of Success: - The practice has shown its success as the number of students to hold positions in the University examinations for Bachelor's degrees has increased each academic session. The ratio of students hailing from the college in the top 10 positions of university examinations increased in courses such as Anthropology, Home science, etc.

Problems encountered and resources required: - The major issue faced would be the lack of sponsors, there are still areas where the introduction of such awards could bring about more academic achievements and motivation to improve students' academic performance.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Located in the Imphal East District of Manipur, Shree Shree Gourgobind Girls' College was established in 1985 providing various courses and programmes under the streams of Arts, Commerce, Sciences and Physical Education and Sports. The College is recognized under section 2(f) and 2(b) of the UGC Act 1956.

The primary aim of the college has always been to provide quality education in all aspects, academics as well as morals. And as such, the college supports practices that involve cooperation and coordination, unity, sportsmanship etc. This is evident in the amount of participation the college has shown, highlighting the capabilities of its students in the field of all co-curricular activities like debate, quiz, extempore speech, essay writing and in the field of sports as in inter-college sports meet, tournaments, etc.

The state of Manipur is known as the powerhouse of sports and the institute aims to harness the potential of young students interested in various sports activities by training them and encouraging them to participate in events at the College, University, State, and National levels.

Participation in extracurricular activities reduces instances of behavioral problems among students. This is so because sports activities require discipline in drills, practices, and routines. They impart a sense of

responsibility and teamwork, which further improves social interactions among them in campus. These activities promote a sense of belongingness, oneness, and cooperation among them.

Facilities for both indoor and outdoor games are provided in the College. Rigorous training for outdoor games under special trainers has led to the College team winning matches at state-level events. Outdoor games are played outside the college campus i.e., the local club ground, Khurai Sajor Leikai.

The college in the past years has participated in various events and tournaments in district, state, and national levels. Many students have been able to impart and indulge in the area of sports in inter-college meets and university-level sports events. The teaching staff along with the Department of Physical Education have been supporting such students' participation, encouraging and motivating them for more future achievements.

The NSS (National Service Scheme), a central sector scheme, under the Ministry of Youth Affairs and Sports, has a unit within the college since 1999, and has been providing opportunities to the students of graduate level to take part in various undergraduate programmes in games and sports. The NSS Cell encourages the student volunteers to develop a sense of participation in all aspects of academics as well as extracurricular activities including games and sports.

To conclude, the college established in 1985 has been providing quality education to girl students in areas that are deemed necessary such as academics, skill, extracurricular and sports activities. The college aims to promote equal representation of genders in the field of games and sports. The main outcome is evident by the number of students that achieved medals, trophies and recognition in various district, state, and national levels competitions. Moreover, practice and indulgence in sports have shown to have a positive relation to moral behavior among students in campus as well as in society. It imparts qualities like patience, tolerance, perseverance, cooperation, coordination, teamwork, etc. It is to be noticed that the teaching staff along with the Department of Physical Education have been encouraging, motivating, and promoting students in such areas relentlessly. And, the NSS Cell of the college helps the students to grow individually and also as a group, thereby making students acquire qualities of sportsmanship, volunteering, confidence and developing leadership qualities in games and sports. The Principal of the college gives awards to students who achieve recognition in the field of games and sports annually. Lastly, the future aim for the college is to further improve the facilities provided for indoor as well as outdoor sports, and strive for more achievements, successes and bring in several awards, medals, and trophies in the name of our college.

SOME INITIATIVES AND PROMOTION TAKEN BY THE COLLEGE TO PROMOTE STUDENTS' PARTICIPATION IN THE FIELD OF GAMES AND SPORTS ARE AS FOLLOWS:

Sl.No.	Events/Participations/Achievements
1.	Hosting Inter-College Handball(M&W) and Softball (M&W) Tournament, 2017
1.	L Sanathoi Devi, SSGGC participated in Manipur University Inter College Women's Football Competition, 2017, held at Biramangol College and her team secured the position of Runner up.
1.	S Babina Devi, SSGGC represented Manipur University in the All India Inter University

	Wrestling (M&W) Tournament, 2017 held at M.D. University, Rohtak under the category of 63 Kg.
1.	Leihaorungbam Sanathoi Devi represented SSGGC in the Manipur University Inter College Football Women Competition, 2018 held at Biramangol College from 23rd to 25th September 2018, where her team was the Winner of the Competition.
1.	Jimmy Shandham participated The All India Inter University Fencing (Women) Championship
1.	Jimmy Shondham, SSGGC represented Manipur University in the All India Inter University Fencing Championship, 2018 held at Mahatma Gandhi University, Kottayam Kerala
1.	Yaiphabi Talem, SSGGC won 1st Position in both Air Pistol (ISSF) Championship 10m Women's Youth Individual and Air Pistol (ISSF) Championship 10m Women's Junior Individual organized by Manipur Rifle Association in the 28th All Manipur Shooting Competition, 2018 at Khuman Lampak Shooting ranges.
1.	L Chaoba Devi, SSGGC participated in All India Inter University Athletics (M&W) Championship, 2018
1.	Yaiphabi Talem, SSGGC won Gold in 10 M Pistol Women (ISSF) Championship in the 29th All Manipur Shooting Competition, 2019 held at Khuman Lampak Shooting Ranges, Imphal from 29th July to 4th August, 2019.
1.	L Romita Devi, SSGGC participated the Manipur University Wrestling (M&W) Teams held on 10th July, 2019.
1.	Phanjoubam Nirmala Devi, SSGGC represented Manipur in the U-19 Women's Tri-Nation Tournament held on 12th of November 2019.
1.	Yaiphabi Talem, SSGGC participated in the All India Inter University Shooting Tournament organized by Manav Rachna International Institute of Research and Studies, Faridabad held at Dr. Karri Singh Shooting Range on the 11th of December, 2019
1.	Phanjoubam Nirmala Devi, SSGGC participated in SAFF U-19 Women's Championship, 2021 on 22nd December, 2021.

File Description	Document
Appropriate web in the Institutional website	[View Document]()

5. CONCLUSION

Additional Information :

The IQAC team collectively and systematically compiled all the materials related to the assessment of NAAC. The work of this preparation was geared up after the launching of Mission 2.5 NAAC initiated by Directorate of University and Higher Education, Government of Manipur.

This College has its own website and registered in NIRF and AISHE.

Concluding Remarks :

Shree Shree Gourgobind Girls' College is at present a Govt. Aided College in statues. The College is dedicated to achieve its missions to impart holistic education to girl students and empower them with knowledge, skill and competence. The college aims to provide best possible education and values to young women, to serve humanity and to contribute responsibilities towards the society.

The college has a dream to promote academic excellence by maintaining high teaching standards. The college provides comprehensive learning in Science, Arts and Commerce that create socially committed, morally upright, intellectually enlightened and spiritually oriented young women.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : Answer After DVV Verification :4 Remark : Hands on Training on Mushroom Cultivation is repeated
1.2.2	**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years** 1.2.2.1. **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
130	80	0	30	30

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
131	80	0	30	30

Remark : values are the supporting documents

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 237 Answer after DVV Verification: 390 Remark : as per the supporting pdf document, the total number of 1.3.2.1 is 390.
2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)** 2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years* Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
80	09	79	53	49

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
41	09	58	36	39

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
105	55	130	85	85

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
105	53	129	85	85

Remark : regarding 2.1.2.1, the actual admitted number among the reserved categories shall be arrived with minimum of (Sanctioned strength, Admitted Strength). In this regard, the corrected data shall be 2021-22 (41), 2020-21 (09), 2019-20 (58), 2018-19 (36) and 2017-18 (39).

2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years**

2.4.1.1. **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
97	97	50	45	45

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
97	97	91	80	76

Remark : There is an entry error for the years 2017-18, 2018-19, 2019-20 and 2020-21. Those are rectified now.

2.4.2	**Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

43	40	38	28	25

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
37	35	33	24	23

| 2.6.2 | **Pass percentage of Students during last five years**

    2.6.2.1. **Number of final year students who passed the university examination year wise during the last five years**
        Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
\|---\|---\|---\|---\|---\|

    2.6.2.2. **Number of final year students who appeared for the university examination year-wise during the last five years**
        Answer before DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
\|---\|---\|---\|---\|---\|
| 71 | 55 | 53 | 49 | 43 |

        Answer After DVV Verification :

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
\|---\|---\|---\|---\|---\|
71	55	53	48	43	

    2.6.2.2. **Number of final year students who appeared for the university examination year-wise during the last five years**
        Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
71	55	53	49	43

        Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
71	55	53	48	43

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

    3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**
        Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	3	2	2

        Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	4	2	2

    Remark : HEI Input is rectified now.

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	4	8	8	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	4	3	2

Remark : All entries are revised.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	3	1	0	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	2	1	1

Remark : All entries are revised.

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
6	3	2	4	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

6	3	2	5	1

3.5.1	**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.** Answer before DVV Verification : Answer After DVV Verification :4 Remark : Entries are rectified.

| 4.1.2 | **Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)**

4.1.2.1. **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**
Answer before DVV Verification: |

2021-22	2020-21	2019-20	2018-19	2017-18
0.5	2.0	7.0	5.65	8.41536

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8.00565	7.8765	6.62225	4.91625	8.482046

Remark : All entries are revised.

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)** 4.3.2.1. **Number of computers available for students usage during the latest completed academic year:** Answer before DVV Verification : 20 Answer after DVV Verification: 20 Remark : Entry is rectified.

| 5.1.1 | **Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years
Answer before DVV Verification: |

2021-22	2020-21	2019-20	2018-19	2017-18
21	23	23	28	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
21	17	22	28	11

5.1.2	*Capacity building and skills enhancement initiatives taken by the institution include the following* *1. Soft skills* *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : out of enlisted 5 items, Sl. No. 1 & 4 only comes under this count

5.1.4	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases** 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : D. Any 1 of the above Answer After DVV Verification: C. Any 2 of the above Remark : as Per the list 2 and 3 are applicable

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	5	6	10	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	5	7	10

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
66	49	50	45	40

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
66	49	50	45	40

Remark : Entries in 5.2.1.1 are rectified. However, the details of 5.2.1.2 are there in 2.6.2.1

5.3.1 — **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	3	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	3	5

5.3.2 — **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
55	0	52	35	40

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	8	7	8

Remark : by considering the Whole event as one component the values for different years are as below. for 2021-22 (07), 2020-21 (00), 2019-20 (08), 2018-19 (07), 2017-18 (08)

6.2.2 — **Implementation of e-governance in areas of operation**

1. **Administration**

2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : C. Any 2 of the above
Answer After DVV Verification: D. Any 1 of the above
Remark : Entry revised

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	3	2	3	8

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	1	3	8

Remark : by considering the one event for multiple faculty members as only one, the values for different years are as below. for 2021-22 (07), 2020-21 (03), 2019-20 (01), 2018-19 (03), 2017-18 (08)

6.3.3	**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
9	1	1	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	1	1	1	0

6.3.3.2. **Number of non-teaching staff year wise during the last five years**
Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
74	72	23	23	23

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Remark : Non-teaching staff details are revised for 6.3.3.2. However no deviation for 6.3.3.1.

6.5.2	**Quality assurance initiatives of the institution include:**
	1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
	2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
	3. **Participation in NIRF**
	4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**
	Answer before DVV Verification : B. Any 3 of the above
	Answer After DVV Verification: C. Any 2 of the above
	Remark : Entry revised.
7.1.2	**The Institution has facilities and initiatives for**
	1. **Alternate sources of energy and energy conservation measures**
	2. **Management of the various types of degradable and nondegradable waste**
	3. **Water conservation**
	4. **Green campus initiatives**
	5. **Disabled-friendly, barrier free environment**
	Answer before DVV Verification : A. 4 or All of the above
	Answer After DVV Verification: B. 3 of the above
	Remark : Entry revised
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**
	1. **Green audit / Environment audit**
	2. **Energy audit**
	3. **Clean and green campus initiatives**
	4. **Beyond the campus environmental promotion activities**
	Answer before DVV Verification : B. Any 3 of the above
	Answer After DVV Verification: C. Any 2 of the above
	Remark : Entry revised.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
503	437	507	508	506

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
503	439	507	508	506

ID	Extended Questions
2.2	**Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
97	97	50	45	45

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
97	97	91	80	73